



# ALEXANDRA ICE SKATING CLUB

## ALEXANDRA ICE SKATING CLUB (AISC) PRIVACY POLICY

### AIM:

AISC respects the privacy of our members, and is committed to protecting your personal information. This privacy policy outlines how we collect, use, and protect your personal information when you interact with AISC.

### RESPONSIBILITY:

All skaters parents/guardians agree to this policy as part of their skaters AISC membership.

The Policy applies to AISC, and to all information collected by AISC.

### INFORMATION WE COLLECT:

- **Personal Information:** AISC collect personal information from members as part of our registration process. This personal information includes names, address, email address, phone number, birth date, emergency contacts details, health information, and skating information.
- **Skating related Information:** AISC collect information provided by officials, volunteers, and members of other affiliated NZIFSA clubs and NZIFSA that relate to our members test results and competition results. We may collect information provided by you (for example your goals) to assist in your progression in the sport.
- **Photographs & Video:** AISC may collect photographs and videos of performances at competitions, Ice Shows, Training and all other activities relating to AISC.

### USE OF INFORMATION:

AISC use members information to provide you with the services you have requested, including membership registration, training, competition and testing registration, and communication with AISC.

- **Communicate Effectively:** AISC use members information to assist in the running of AISC, to contact and communicate with members effectively, provide members with information, contact emergency contacts if required for health and safety purposes.
- **Promotion:** AISC may use members information to help promote the sport of ice skating and AISC.
- **AISC Scheduling:** AISC uses members information for scheduling sessions. AISC sessions with the attendee/s names are inputted into the AISC calendar which is live and available to all members.
- **Training:** AISC use members information to assist coach/es to plan and structure training to help best meet the needs of our members in achieving their goals.
- **Third-party service providers:** AISC may share members information with third-party service providers who help us provide our services. AISC require these service providers to use members information only for the purposes of providing the services AISC have requested.

Information collected on behalf of AISC may be used by AISC in any lawful manner as long as it complies with the Privacy Act. Any such use is the sole responsibility of AISC.



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### **DISCLOSURE:**

AISC may disclose members information for the following purposes:

- If required by law or if AISC believe that such disclosure is necessary to protect AISC rights or the rights of others.
- NZIFSA to assist in administering the sport or to assist in holding competitions, seminars, training camps or other activities to benefit the sport.
- Coaches to assist in your training.
- AISC calendar available to all members will disclose AISC sessions and names of attendee/s.
- Drug Free New Zealand or any other sports antidoping organisation.
- The Public to positively promote AISC and the sport via advertising, social media, website/internet and press releases.
- To the members School (if agreed in registration) to notify them of a members achievements.
- Third-party providers who help AISC provide our services, such as any administration software, payment processors, email service providers or dept collectors.
- Members have the right of access to all personal information AISC hold about them. Members have a right to request AISC to correct any information that is inaccurate or misleading.

### **SECURITY:**

AISC take reasonable measures to protect your personal information from unauthorised access, use, or disclosure.

Despite AISC efforts to protect members personal information, AISC cannot guarantee that unauthorised access, use or disclosure will never occur. If a member believes that their personal information has been compromised, please contact AISC immediately.